



Job Role: Bingo Sales Clerk

Job Type: Part-Time

Job Status: Non-Exempt/Hourly

Who We Are Looking For

We are looking for an energetic Bingo Sales Clerk to join our team! Reporting to the On-site Operations Manager and Session Manager, the Bingo Sales Clerk is responsible for maintaining accuracy throughout all phases of the game process, assist in monitoring bingo play, all the while actively selling various games (flash, strip, paper).

What You'll Be Doing

The Vanguard Bingo Sales Clerks have 4 interchangeable duties as part of the role

Point of Sales Clerks

- Sells Session Bingo Paper and Electronics including Strip sales
- Promote the sales of special bingo paper on the bingo floor
- Redeem instant winning tickets as part of sales or cash redemption
- Assist with the sorting and entering of instant win tickets during game sessions

Flash Window Sales Clerk

- Sells Session Bingo Flash Games and Strip Games at Flash Window
- Redeems instant win tickets
- Assist with flash and strip floor sales during session
- Assist with the sorting and entering of instant win tickets during sessions

Flash Runners (Floor Sales Clerk)

- Proactively sells multiple flash games (daub and ball)
- Redeems instant win tickets of \$25.00 or less
- Manages and organizes both cash and redeemed instant win tickets in their care

Strip Runners (Floor Sales Clerk)

- Proactively sells \$3 and \$5 strip games on the bingo floor
- The bingo Sales Clerk has direct interaction with a diverse group of audience and players.
- The clerk should have a basic knowledge of traditional bingo (paper bingo games and patterns, program and products and pricing), flash games (daub and ball) and strip games that are available for sale.
- The Bingo Sales Clerks also assist the bingo caller in verification and to help temporary pause the game during verification and identification process.
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What You Will Need

- High school diploma, or equivalent
- 2-3 years of general work experience
- Good communication and people skills
- Highly customer service oriented
- Detailed Oriented
- Works well under pressure
- Great team player
- Ability to multi-task and follow up and complete tasks in a timely manner
- Must have the ability to do basic math quickly and accurately
- Must successfully complete a background check
- Must be willing to work during weekends with varied shifts including nights and holidays

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