



Who Are We: *Vanguard Music and Performing Arts (VMAPA)* is a non-profit organization based in Santa Clara, CA that is dedicated to providing valuable, life changing experiences through the performing arts. We are proud to offer a range of world-class educational opportunities, most notably being our 2 nationally acclaimed drum and bugle corps: the 7-time DCI World Champion *Santa Clara Vanguard (SCV)* and 6-time DCI Open Class Champion *Vanguard Cadets (SCVC)*. Locally, our organization continues to support community education and outreach through a growing list of programs, including our latest offerings – the *Vanguard Youth Brass and Youth Percussion Ensembles*. VMAPA's mission is to inspire communities and enrich lives by increasing opportunities for participation, education, and excellence in the performing arts.

Position: Drivers (Commercial and Non-Commercial)

Job Type: Temporary, Part-Time

Who We Are Looking For: Vanguard Music and Performing Arts is looking for commercial and non-commercial drivers to support the 2020 summer tours of the Santa Clara Vanguard and Vanguard Cadets Drum and Bugle Corps! Each corps travels in a fleet consisting of multiple buses (members, staff), tractor-trailers (food, props, equipment), and various support vehicles (vans, trailers). Short-term positions are also available for those unable to commit to the full summer tour schedule.

Drivers are responsible for the safe operation of the tour vehicles which includes daily safety inspections, fueling, and servicing. All meals are provided by the corps, and drivers receive a daily stipend on top of their normal pay. Individuals in this role will report to the Transportation Operations Manager.

RESPONSIBILITIES:

- Obey all traffic laws and mandatory safety regulations
- Practice non-aggressive, defensive driving techniques
- Inspect, verify and monitor the operational conditions and safety of vehicle/accessories on a daily basis and notify the proper authority in case of equipment failure
- Assist with basic maintenance including cleaning (interior/exterior), fueling, and minor services to assigned vehicles on a daily basis or as needed
- Regularly attend driver meetings as scheduled throughout the summer and provide strong communication and coordination with SCV Management Team
- Report all accidents (no matter how minor), complete required reports, and cooperate with any investigation authorities involved
- Turn in lost/found items and report suspicious circumstances or safety hazards
- Submit logs and paperwork to the Lead Driver or Operations Manager weekly
- Ensure accurate reconciliation of cash banks/road tolls with all receipts and paperwork

REQUIREMENTS:

- All drivers must adhere to VMAPA's zero tolerance policy relating to alcohol and drug use. Consumption of alcohol or being under the influence of any illegal substances while with the program, at a rehearsal facility, school campus, in your vehicle, or while operating on tour will **NOT** be tolerated and is grounds for immediate dismissal
- Must work and care for a diverse group which includes different personalities, character traits, ethnicities, cultural values, behaviors, and physical handicaps
- Drivers will be required to sit for extended periods of time and drive a vehicle in a variety of traffic/weather conditions, including evenings and overnight (4pm – 8am)
- Drivers can sleep in their cabs or lodging will be provided at housing sites (bedding must be provided by the driver)
- Drivers are required to complete all paperwork in a timely manner

KNOWLEDGE & SKILLS:

- Maintain effective, professional working relationships with corps members and staff
- Complete all required paperwork in a timely manner
- Ability to safely, efficiently, and courteously drive large vehicles on all public highways and roads (including cities and mountainous areas) in all weather conditions
- Team Player who will work with others to coordinate activities and function as a whole
- Strong communication skills with the ability to read and write in English
- Experience reading and interpreting maps, compass directions, 24-hour clock time, schedules, and procedural instructions

LICENSE & QUALIFICATIONS:

- Possess and maintain an active driver license (Class A with Passenger Endorsement for Commercial driving is preferred)
- Provide a H-6 Department of Motor Vehicle Report: any moving citations or chargeable accidents within the period prior to your application date will be evaluated and may be considered disqualifying
- Must be able to successfully pass a driving test
- Must submit and pass a pre-employment drug and alcohol test
- Must successfully complete a background check, conducted through a 3rd-party vendor

Vanguard Music and Performing Arts is an Equal Opportunity Employer. VMAPA does not discriminate on the basis of race, religion, color, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, nation origin, veteran status or any other basis covered by federal, state or local law. All employment is decided on the basis of qualifications, merit and business need.